



## Otter Pond Homeowner's Association

### Board Meeting Agenda Tuesday, October 13, 2020; 3:00 P.M.

**Board Members ('20):** President – Lois Sailors  
Vice President – Charli Oswald  
Secretary – Roy Anderson  
Treasurer – Wade Pynes  
Member-at-Large – Chris Hebert

Location: ~~Timberline Bank~~, 1561 Oxbow Dr.

*\*Entrance faces Townsend; Conference Room  
nearest door (main floor)*

On-line via **Zoom** until further notice\*

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Web: [otterpondhoa.com](http://otterpondhoa.com)

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[revision 2]

\***Zoom Link:** <https://us02web.zoom.us/j/89120678621?pwd=UHl3WTR4MG1Bb2NORmtnditIUXY5dz09>

#### WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

#### ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board Meeting of September 8, 2020.

#### COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse).

#### UNFINISHED BUSINESS:

- **Ditch Maintenance Review:** (Bull Basin Construction, LLC): Lois
  - Condition of all ditches, head gates and pipes; Confirm UVWUA water shut-off date.
- **Review Landscaping/Weed Control:** Lois
- **Review Annual Meeting Documents:** Roy
  - Annual Meeting date & place confirmed; Agenda and Meeting Notice;
  - Proof of **Postal** Annual Meeting Packet to all HOA Members by October 19, 2020;
  - Post the Annual Meeting Notice & Agenda at the mailbox kiosk & on web site;
  - Other Documents: [a] 2019 Annual Meeting Minutes; [b] Proxy Form; [c] 2021 Budget;

#### NEW BUSINESS:

- **Financial Review:** Wade
  - Proposed 2021 Budget and Financial Statement
- **Non-Compliance Issues:** Lois
- **Reminders:** Board
  - Landscaper blows out sprinkler lines, removes hoses & canisters from pumps and stores them in Boathouse for winter;
  - Send notice that all watercraft must be removed from the Pond by November 1st;
- **Other new business or concerns:** Board
- **Next Newsletter Ideas:** Board

**NEXT REGULARLY SCHEDULED BOARD MEETING:** Tuesday, November 10, 2020 – 3:00 p.m.

**ANNUAL MEETING:** Thursday, November 19, 2020 – 6:30 pm, **Zoom** (see Meeting Announcement for Link)